|  |  |
| --- | --- |
| **Role Title:** | Project Manager – Engineering FTC (18 months) |
| **Location:** | All SCC locations - significant travel |
| **Reports to Role:** | Director of SCC Project’s |
| **Direct Reports:** | N/A at this stage |
| **Grade:** | E - work car required |
| **Notice Period:** | Business Critical |
| **Version Number and date:** | April 2025 |

|  |
| --- |
| **ROLE PURPOSE** |
| The Engineering Project Manager plays an integral role in steering complex projects from conception through to completion, ensuring they are delivered on time, within budget, and to the specified quality standards. This position involves coordinating the efforts of various team members, including engineers, designers, and technicians and third party contractors and suppliers to achieve project goals. By serving as the main point of contact for stakeholders and maintaining a clear line of communication, the Engineering Project Manager ensures that all parties are aligned with the project’s objectives and progress. Their expertise not only in technical engineering principles but also in project management methodologies enables them to navigate the challenges of developing innovative solutions while managing resources efficiently. This role demands a blend of technical knowledge, leadership, and strategic planning to successfully bring engineering projects to life. |

|  |
| --- |
| **MAIN AREAS OF RESPONSIBILITY** |
| * Responsible for ensuring self and team compliance with all Health and Safety and Food Safety policies and procedures to provide a safe working environment at all times. * Comply with all applicable UK and Ireland Data Protection and ePrivacy legislation and report non-compliances where identified to the Data Protection team. * Develop project scopes and objectives, involving all relevant stakeholders and ensuring technical feasibility. * Create and maintain comprehensive project documentation, including project plans, schedules, budgets, and status reports. * Coordinate internal resources and third parties/vendors for the flawless execution of projects. * Manage changes to the project scope, project schedule, and project costs using appropriate verification techniques. * Measure project performance using appropriate systems, tools, and techniques. * Perform risk management to minimize project risks. * Establish and maintain relationships with third parties/vendors. * Oversee the handover of the project to the relevant operational team or department upon completion. * Comply with all applicable UK and Ireland Data Protection and ePrivacy legislation and report non-compliances where identified to the Data Protection team. * Work with Cyber Security Team to ensure compliance to Domino’s policies ad appropriate protection of system operation   The main areas of responsibility are not intended to be exhaustive, but gives a general indication of the tasks involved. It is the nature of the Company that tasks and responsibilities are in many circumstances, unpredictable and varied. All colleagues are therefore, expected to work in a flexible way when the occasion arises and acknowledge that tasks not specifically covered in their role profile are not excluded. |
| **ACCOUNTABILITY** | |
| * Subject Matter Expert, advising stakeholders across the business as required to influence operational decisions * Accountable for delivery and optimization of project delivery. * Whilst there are significant policies and procedures in place, the role holder will need to display high levels of judgement where complex issues arise. | |

|  |
| --- |
| **KNOWLEDGE, SKILLS, ABILITY & EXPERIENCE** |
| * Experienced people manager who has developed successful teams by encouraging, inspiring and enabling the team to be the very best they can be. * Excellent communication skills at all levels demonstrating ability to both influence and challenge stakeholders * Able to work collaboratively with all areas of the business building good internal and external relationships, including working with third party suppliers * Strong organisational skills with ability to prioritise both own workload and that of the team * **Risk Management:** Engineering Project Managers excel in foreseeing potential project challenges and crafting strategies to counteract them. By thoroughly analyzing project specifications, timelines, and resources, they can predict risks and implement measures to ensure project deliverables are met with minimal disruptions. * **Scope Management:** Defining, validating, and controlling project boundaries is a critical skill that enables Engineering Project Managers to deliver projects on time, within budget, and according to specifications. Through meticulous planning and execution, they adeptly navigate changes or challenges, ensuring project objectives are achieved with precision. * **Cost Estimation:** The ability to accurately forecast the financial resources necessary for the completion of engineering projects allows for effective budget allocation and the avoidance of cost overruns. A detailed analysis of project scope, resource needs, potential risks, and market rates is conducted to ensure every financial aspect of the project is carefully planned and accounted for. * **Quality Control:** Overseeing all phases of design and construction to ensure engineering projects meet specified standards and functionality requirements is a critical responsibility. Coordinating with diverse teams to implement testing protocols, identifying deviations from quality benchmarks, and initiating corrective actions promptly are essential to maintain project integrity and timelines. * **Stakeholder Communication:** Clear and effective communication with all project stakeholders, from sponsors to team members and clients, is vital for aligning expectations and fostering a collaborative environment. By adeptly conveying technical details, project updates, and potential challenges, an Engineering Project Manager facilitates informed decision-making and maintains project momentum. * **Technical Documentation:** The creation of clear, comprehensive guides and reports is essential for communicating project specifications, milestones, and technical processes across all team members and stakeholders. This skill ensures the seamless integration of engineering concepts, project timelines, and resource allocations, facilitating streamlined project execution and adherence to quality standards * Previous experience in managing engineering projects * PMP, PRINCE2, or similar project management certification * **Lean management:** methodology focused on maximizing value for customers while minimizing waste and inefficiencies in processes (VSM, 5S; 6 sigmas…) |

|  |
| --- |
| **COMPETENCIES** |
| ***At Domino’s we recruit, develop and retain the best talent, we work hard and have fun along the way, and our colleagues are;***  A close up of a sign  Description automatically generated |
| Proud & Enthusiastic: Expert understanding of functional area, acting as a coach to passionately inspire, motivate  and share knowledge with others to achieve success  Results Driven: Sets and maintains high performance standards with ability to problem solve,  motivating self and others to translate action plans in to results  Focused & Agile: Acts with customers in mind at all times, prioritising what will make a difference to  colleagues, customers and franchisees  Open & Honest: Excellent communications skills encouraging two way positive and developmental  feedback at all levels  Supportive: Strong interpersonal and influencing skills to build and maintain networks internally  and across the business to collaboratively achieve results |