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| **JOB DETAILS** | |
| **Job Title:** | **SCC Finance Business Partner** |
| **Function: Department** | **Finance** |
| **Location:** | **MK or Other SCC location** |
| **Reporting to: Reporting To** | **Finance Manager – SCC Operations** |
| **Effective Date: irectReports** | **30th June 2026** |
| **Financial Scope/Operating Budget/Revenue (P&L) (If Applicable)** | **The SCC Ops team is responsible for c £73m of operating costs** |
| **Old DPG Grade/New DPG Band:** | **E** |

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| JOB PURPOSE & RESPONSIBILITIES |
| **Job Purpose:**  The SCC Finance Business Partner role provides financial insight and analytical support across our UK Northern supply chain sites and our Irish supply chain site (located c20 miles from Dublin). The position plays a key role within the SCC Finance team and in supporting site GMs in ensuring operational management is aligned to financial targets and performance.  The role is responsible for delivering site budgets/forecasts, accurate variance analysis, maintaining robust financial models, and preparing high-quality reports for senior management. Additionally, the role will be involved in SCC related capital projects, which will include BAU and ad hoc specific one-off projects. The ability to build strong working relationships with operational teams is key, with occasional on-site presence fostering these relationships and understanding of the individual site operations. An individual who can be proactive and adopts a continuous improvement mindset that can identify and/or enable the implementation of new initiatives that drive efficiency and cost benefits within the SCC function is a must.  Through detailed commercial analysis and proactive stakeholder engagement, the role contributes to informed decision-making and the achievement of long-term business objectives. |
| **Key Responsibilities/Job Tasks:**  Please list the most important responsibilities (with a breakdown of Frequency against each e.g, sometimes, often, considerable etc).  Budget, Forecast and Period End   * Responsible for accurate and timely sites Budget/Forecast models, providing insightful variance analysis and enables informed commercial decision-making with key stakeholders * Analyse and understand movements in site(s) P&L lines for Budget vs Prior Year and Forecasts vs Budget, which will feed into presentations for Senior Management * Preparation of periodic reporting pack for Senior Management, including variance analysis at site level. * Preparation/posting of journals * Seek to continuous improve the processes, engaging broader finance/stakeholders on possible improvements, greater automation of reporting where possible to enable greater time lent to deeper analysis and insights. * Other ad hoc reporting.   Capital Expenditure   * Analysing performance of BAU maintenance capex versus Budget/Forecast on a periodic basis. * Assisting in the financial modelling of specific ad hoc projects (typically larger/one-off projects) and return on investment assessments, for presentation to Investment Committee/Board for approval * Detailed check and ongoing management of approved specific ad hoc projects (typically larger one-off projects) and completing post implementation reviews (PIRs) * Liaising with Financial Control in regard to cashflow budget/forecasting and periodic variance analysis.   Commercial Analysis of KPIs and support for Continuous Improvement Opportunities   * Calculation, monitoring and analysing sites Key Performance Indicators and confidently articulating the drivers behind variances. * Support the Finance Manager SCC Ops in working with the SCC leadership team looking at preparing new initiatives that drive efficiency, cost savings, and continuous improvement across the SCC function. * Calculation, monitoring and confirming delivery of continuous improvement projects.   Sustainability   * Assist where requested/relevant in provision of information that contributes to our Group Sustainability and legislative reporting requirements   [Other]:   * [AOB] |

The following sections consist mainly of a series of questions related to specific skills/job requirements. You should focus on the role rather than the individual when considering the most appropriate answer and should base the response on what you consider to be the normal features of the job which are typical of the job and its usual working conditions over the year.

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| **SKILLS & JOB REQUIREMENTS (Please complete where applicable)** |
| **Strategic Responsibility**  Please provide details of the level of responsibility the role has for setting strategy: (Please indicate if a role has accountability for setting or inputting into a specific strategy e.g., a Functional Strategy, please confirm if it is Significant)  While the role does not own or set functional strategy, it plays a significant supporting role by providing the financial analysis, modelling, and insights that underpin strategic decisions across the business. |
| **Business Knowledge**  Please provide details of how much business knowledge the role requires as a minimum requirement i.e. how much internal knowledge of the business is required, and how much if any external commercial awareness is required? Which teams does the role work closely with?  There is no minimum requirement for existing business knowledge, however previous experience working within supply chain or operations or retail/FMCG roles would be advantageous. Exposure/understanding of a Franchise business would be beneficial, but not necessary. |
| **Problem solving**  Please provide details of how the role resolves problems/issues on a daily basis: e.g. Does the role use straightforward common sense? Does the role make straight forward judgements and is guided by precedents? Does the role evaluate multiple sources of information in complex or novel situations? Does the role use other skills for problem solving? Does the role require advanced analytical thinking to develop innovative solutions to problems?  This role requires strong analytical and problem-solving skills, with a focus on evaluating financial data from a number of sources, supporting decisions, and developing tools and models to improve understanding of business performance. Strong time management alongside the ability to manage multiple stakeholders and competing priorities, to provide relevant and measured financial guidance is required. |
| **Decision making**  What level of **decision making** is required of the role and on what decisions does it impact? E.g., there is little requirement for decision making in the role, or role makes decisions within defined procedures, or role makes decisions within broad business guidelines where there are few or no policies available.  The role requires independent decision-making within defined business guidelines, with a strong emphasis on analytical judgment, data interpretation, and operational accuracy. While it does not set policy, it significantly influences decisions through the quality and clarity of financial insights provided. |
| **Communication**  Please outline the type of communication skills required: e.g., is basic common courtesy required, or regular exchange of factual information, or are influencing or negotiation skills required as an essential requirement of the role?  With the need to interact with both internal and external stakeholders there is a need for professional and courteous communication when dealing with analysis/queries. Accurate and concise communication will help to build trust and credibility. |
| **Innovation**  To what extent does the role contribute to and manage change, e.g., suggest improvements to products/processes or contributes useful ideas or regularly recommends improvements on existing procedures and quality within own area, or develops/adapts new existing processes for increased quality/efficiency or continuously searches for improvements in techniques which add value to the business and has full responsibility and accountability for implementing these.  The role requires a proactive and improvement-oriented mindset, with a strong emphasis on enhancing financial tools, processes, and reporting accuracy. While it does not have full accountability for implementing innovation, it plays a key role in identifying, developing, and supporting improvements that add value to the business |

Please summarise the levels of minimum education, knowledge, skills and experience this position requires (e.g., if you would be recruiting to fill this position, what aspects of background or knowledge would you expect a successful job applicant to have?)

Note: This may differ from the current job holder’s own skills and experience

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| PERSON SPECIFICATION | |
| 1. Professional Qualification(s) | Qualified accountant with relevant post qualified experience. |
| 1. Knowledge | Previous equivalent level experience within FMCGs supply chain finance is preferred, and has also been involved in major capital projects delivery, performance tracking and Return on Capital assessment |
| 1. Skills/Ability | Strong technical, analytical and modelling skills, high competence of excel/powerpoint or equivalent  Great communicator with excellent interpersonal skills  Strong presentation skills, ability to manage to deadlines and multiple stakeholders  Demonstrates the ability to create true finance business partnering relationships, with collaboratively working to deliver short and long-term business goals.  High level of attention to detail and accuracy working with large data sets  Experience of working with an ERP system, ideally Microsoft Dynamics 365  Able to navigate through complex issues and manage uncertainty.  Comfortable working across multiple levels of an organisation.  Enjoys working in high pace and challenging environments.  Proactive approach to working |